

**HORTONVILLE AREA SCHOOL DISTRICT**  
**BOARD OF EDUCATION REGULAR OPEN SESSION MEETING MINUTES**  
**MONDAY, AUGUST 12, 2024**

1. The Board of Education Open Session was called to order at 7:01 PM by Board President Robert VanDenElzen. Present were Mrs. Dana Ramshak, Mr. Brett Eidahl, Mr. Douglas Ellerman, Mrs. Jessica Hartjes, and Mrs. Andrea Marcks-Ziegler. Absent was Mr. Craig Dreier.
2. President VanDenElzen confirmed that the public was given notice of the meeting by postings at the Greenville Elementary, Hortonville Elementary, North Greenville Elementary, Greenville Middle, Hortonville Middle, Hortonville High Schools, Hortonville Public Library, Greenville Town Hall and the District website ([www.hasd.org](http://www.hasd.org)). Notice was sent to the Press Star and Post Crescent.
3. Pledge of Allegiance – President VanDenElzen
4. Mr. Brett Eidahl made a motion to approve the Open Session Minutes from July 15, 2024; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried.
5. Mrs. Douglas Ellerman made a motion to approve Regular Vouchers **#56211-#56391** (*Void - #56211-56213*), Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote; motion carried.
6. Mr. Brett Eidahl made a motion to approve the ACH/Employee Reimbursement Vouchers - **#242500001-242500017**; Mr. Douglas Ellerman second the motion; roll call vote; motion carried.
7. Mr. Brett Eidahl made a motion to approve the following recognitions; Mrs. Jessica Hartjes seconded the motion; roll call vote; motion carried.
  - On July 16, 2024, high school staff Laura Kuether and Tim Rietveld attended a business externship that was hosted by the Fox West Chamber of Commerce. The event invited educators across the Fox Cities together to learn about the different career opportunities at two major companies in the area – Miron Construction and Miller Electric. With the knowledge gained during the event, the high school has continued to lead from the front on best preparing students for post-secondary opportunities.
  - Congratulations to HASD for receiving the WIAA Award of Excellence
8. Presentations by District residents / Comments from the Public – None
9. Special Presentation
  - Transportation Department Update – Brian Gooding
  - Food Service Department Update – Holly Darnutzer
10. District Administrator Report –
  - Reminder that many district outsource their Transportation and Food Service Departments, HASD lucky to have their own departments.
  - Welcome to the New Staff – August 13, 2024 – HHS

- Good to see that our Band and Sporting Activities have started back in the District
11. Board Member Reports
- President Report – Great to watch the Band perform at the State Fair and in Stephenville
  - Committee Report – None
12. Discussion
- Review and update Policies: (NEOLA Explanation of Changes & District Changes)
    - Bylaw 0100 – Definitions (Dec.23)
    - Bylaw 0122 – Board Powers (Dec. 23)
    - Bylaw 0144.3 – Conflict of Interest (Dec. 23)
    - Bylaw 0164 – Meeting (May 24)
    - Bylaw 0171.3 – Clerk (Dec. 23)
    - Bylaw 0174.1 – Annual Report (May 24)
    - 2131 – Educational Outcome Goals and Expectations (May 24)
    - 2413 – Health Education (Dec. 23)
    - 2460.01 (2460.03) – Independent Educational Evaluation (IEE) (Dec. 23)
    - 3120.04 – Employment of Substitutes (May 24)
    - 3120.08 – Employment of Co-Curricular / Extra Curricular (May 24)
    - 3430 (3431) – Employee Leaves (Dec. 23)
    - 4120.04 – Employment of Substitutes (May 24)
    - 4162 – Controlled Substance – Employees who Transport (May 24) – DELETE POLICY
    - 4430 (4431) – Employee Leaves (Dec. 23)
    - 5200 – Attendance (May 24)
    - 5330 – Administration of Medication / Emergency Care (May 24)
    - 5430A – Class Rank (May 24) – keeping 5430 Laude System
    - 5460 – Graduation Requirements (May 24)
    - 5505 – Academic Honesty (May 24)
    - 5610 – Suspension and Expulsion (Dec. 23 & May 24)
    - 5771 – Search and Seizure (May 24)
    - 6325 – Procurement – Federal Grants / Funds (Dec. 23)
    - 6423 – Use of Credit Cards (May 24)
    - 6610 – Student Activity Fund (Dec. 23)
    - 6611 – Non-District Supported Student Activity Accounts (Dec. 23) – NEW
    - 6680 – Staff Recognitions / Years of Service and/or Retirement (District request)
    - 7440 – Facility Security (Dec. 23)
    - 7540 – Technology (Dec. 23)
    - 7540.05 – Assistive Technology and Services (May 24) – NEW

- 7544 – Use of Social Media (Dec. 23 & May 24) - NEW
- 8120 – Volunteers (Dec. 23)
- 8310 – Public Records (Dec. 23)
- 8395 – Student Mental Health (May 24)
- 8407 – School Resource Officer Program (Dec. 23)
- 8431 – Preparedness for Toxic Hazards (Dec. 23)
- 8500 – Food Service (May 24)
- 8510 – Wellness (May 24)
- 8531 – Free and Reduced – Price Meals (May 24)
- 8540 – Vending Machines (May 24)
- 8550 – Competitive Food Sales (May 24) – NEW
- 8601 – Controlled Substance and Alcohol Policy for Employees that Transport Students (May 24) (New Number – was 4162)
- 8630 – Driver Information, Vehicle Requirements, and Seat Belt Use for Vehicles so Equipped (District Request)
- 8640 – Transportation for Field and other District Trip - DELETE POLICY
- 8700 – Lactating Employees (Dec. 23) – New Name
- 9130 – Public Requests, Suggestions, or Complaints (Dec. 23)
- 9140 – Citizens’ Advisory Committees (Dec. 23)

13. Consent Agenda – Mrs. Dana Ramshak made a motion to approve the Consent Agenda; Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote; motion carried. Approved were:

- Out of State trip request – FWA – Orlando Florida – February 3-7, 2025 – District to provide transportation to and from Milwaukee Airport (*Transportation approved by Mr. Gooding*)
- Overnight trip request – FWA – Trees for Tomorrow- Eagle River, WI – September 23-25, 2024 – District to provide transportation (*Transportation approved by Mr. Gooding*)
- Staff Memo Jennifer Sommers – GES 2<sup>nd</sup> Grade Teacher – replacing Ashley Freimuth – resigned
- Staff Memo Danielle Munger – GES Spanish Teacher – replacing Katie Matter – resigned
- Staff Memo Emma Olk – GES, HMS, and HHS Music Teacher – replacing Anna Frato – moved to another position
- Staff Memo Betsy Thoma – HHS Special Education (Transition Coordinator) – replacing Jessica St. John – resigned
- Staff Memo John Gravel – HASD Route Bus Driver – replacing Robert Zalewski – retired
- Staff Memo James Ploederl – HASD Route Bus Driver – replacing Tracy Meyer – resigned
- Staff Memo Auggie Van Lanen – HASD Route Bus Driver – replacing Donna Van – retired
- Staff Memo Nancy Wells – HASD Route Bus Driver – replacing Samuel Brown – resigned

- Staff Change Mary Jo Federer – HASD Route Driver – adding PM Route – replacing Jason Kirby – resigned
  - Resignation Tanya Arps – NGES Counselor – last day 8/12/2024
  - Resignation Brady Eiting – HMS 7<sup>th</sup> Grade Teacher (Math & Social Studies) – last day 8/1/2024
  - Resignation Jason Kirby – HASD Route Driver – last day 7/21/2024 – will remain on Sub List
  - Update to Grounds Maintenance Worker – Job Description
14. New Business –
- Mr. Brett Eidahl made a motion to approve the recommendation to renew the County Road JJ Lease Agreement; Mr. Douglas Ellerman seconded the motion; roll call vote; motion carried.
15. Announcements & Reminders of Forthcoming Events – No Changes
- Welcome to New Staff – August 13, 2024 – HHS – Cafeteria – 7:30 AM
  - Welcome Back to District Staff – Monday, August 26, 2024, - 8:00 AM - HHS Auditorium
  - Board of Education Meeting – Monday, August 26, 2024 – 7:00 PM – District Board Room
  - District Open House – Wednesday, August 28, 2024 – 3:30 – 5:30 PM – Elementary & Middle Schools
  - Board of Education Meeting – Monday, September 9, 2024 – 7:00 PM – District Board Room
  - HHS Curriculum Open House -Monday, September 16, 2024 – 5:30 PM
  - Board of Education Meeting – Monday, September 23, 2024 – 7:00 PM – District Board Room
16. With no further business, Mrs. Andrea Marcks-Ziegler made a motion to adjourn; Mr. Brett Eidahl seconded the motion; roll call vote: motion carried. Time: 7:35 PM

Respectfully submitted,  
Tamie Neilson, District Administrative Assistant  
Brett Eidahl, Clerk